



Frank Hackett, Ed.D.
Superintendent of Schools

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Director of Finance & Operations

Work Permit Application Form

NOTE: This is not the work permit – this is the information that will be placed on the work permit.

Braintree Public Schools Central Administration generates the work permit. Each work permit is job specific. Each time the minor gets a new job, he/she must get a new work permit. Permits are issued in the town in which the minor resides.

(Please print):

Date: _____

Gender: Male Female

Student's Name: _____

Address: _____

Date of Birth: _____ Current Age: _____
(Years) (Months)

Place of Birth: _____
(City) (State)

Color of Hair: _____ Color of Eyes: _____

Last School Attended: _____ Last Grade Attended: _____

If you are under 18 years of age, you must obtain a work permit before starting a new job. (¹ M.G.L. c. 149, §§86-89).

The following are the steps you should take; please note that a Physicians Certificate of Health is required only of 14 and 15 year-olds.

1. **Obtain a job offer from an employer.**
2. **Ask the employer to complete and sign page one (1) of the Employment Permit Application.**
 - **Proof of Age: One of the following must be presented: birth certificate, passport, driver's license, learner's permit or immigration record.**
 - **Student must appear in person in the Braintree Public Schools Colbert Administration building, at 348 Pond Street, to sign work permit in presence of a school department employee.**

Any questions, please call Carolyn at 781-794-8485.

ACHIEVING

CREATIVE

INCLUSIVE