



**Department of School Food & Nutrition Services**  
 Sarah Coughlin, MEd, RD, LDN, SNS, School Nutrition Director  
 Braintree High School, 128 Town St, Braintree, MA 02184  
 781-848-4000 x7045  
[sarah.coughlin@braintreeschools.org](mailto:sarah.coughlin@braintreeschools.org)

## Sharing Information with Other Programs

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other programs for which your children may qualify.

Sending in this form will not change whether your children get free or reduced price meals.

Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application with **Braintree Public Schools Full Day Kindergarten**.

If you checked yes above, fill out the form below to ensure that your information is shared for the child(ren) listed below.

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

For more information, you may contact **Sarah Coughlin** at **781-848-4000 ext. 7045** or [sarah.coughlin@braintreeschools.org](mailto:sarah.coughlin@braintreeschools.org).

Return this form to: **Sarah Coughlin, 128 Town Street, Braintree, MA 02184.**

**Non-Discrimination Statement:** This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture

(2) fax: (202) 690-7442; or

Office of the Assistant Secretary for Civil Rights

(3) email:

1400 Independence Avenue, SW

[program.intake@usda.gov](mailto:program.intake@usda.gov).

Washington, D.C. 20250-9410;

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