



Frank Hackett, Ed.D.
Superintendent of Schools

James Lee
Assistant Superintendent of Schools

Handbook Acknowledgment Form

Welcome back from the faculty and staff of the Braintree Public Schools. We look forward to an exciting and rewarding school year.

We truly believe that parents/guardians, faculty and students must all work together to ensure that your child learns and grows. To that end, we ask that parents/guardians review the Parent and Student Handbook with their children. A copy can be found on the district website, www.braintreeschools.org/handbooks, or hardcopy can be provided by contacting your school office.

Student's Grade: _____

Student's Homeroom Teacher: _____

Both parents/guardians and students must sign below to acknowledge that you have read the handbook and understand all materials contained within it.

Parent/Guardian's Name: _____

Student's Name: _____

Parent/Guardian's Signature: _____

Date: _____

Student's Signature: _____

Date: _____

Students should initial on each line below indicating that they understand, and will abide by, all guidelines and policies including:

_____ Code of Conduct

_____ Transportation Policy

_____ Homework Policy

_____ Network & Technology Responsible Use Policy

_____ Bullying, Harassment, Sexual Harassment, Discrimination, Hate Crimes and Hazing Policy

Please return this form to your child's homeroom teacher during the first week of school.



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Opening Day Materials Receipt

Parent/Guardian's Name: _____

Student's Name: _____

Student's Grade: _____

Student's Homeroom Teacher: _____

Both parents/guardians and students must sign below to acknowledge that you understand the Contract Regarding Use of the Internet. In addition, you must agree to accept all financial and legal liabilities which may result from use of the Braintree Public School's internet connection.

Parent/Guardian's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

The following materials are also attached. Please initial before each document name to acknowledge that you have received it.

_____ Emergency Information Card

_____ Student Personal Data Form (Students in grades 1-5 filled these out last year - please review, and if there are changes, please return with corrected information noted)

Please return with:

- Children's Online Privacy Protection Act/G Suite for Education (Google) Consent Form *(Elementary & Middle School Students Only)*
- CodePlay Media & Data Release Form *(Students in Grades 3-8 Only)*
- Phone & Email Communication Preferences Form *(please return only if you are unable to complete the online form)*
- Photography/Videography Consent Form
- Student Early Dismissal Form *(Elementary Students Only)*

Kindly complete the above forms by legibly printing the necessary information and returning them to your child's homeroom teacher during the first week of school.



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Contract Regarding the Use of the Internet and Google/G Suite Resource

I agree to abide by all rules which are listed in the Braintree Public School's High School Student/Parent Handbook regarding internet and network use with electronic devices.

I realize that the primary purpose of the Braintree Public Schools' internet connection is educational, and that as such, educational purposes shall take precedence over all others.

I realize that the use of internet is a privilege, not a right. I accept that inappropriate behavior, as determined by the Braintree Public Schools, may lead to penalties including revoking of my account, disciplinary action, and/or legal action.

I agree not to participate in the transfer of inappropriate or illegal materials through the Braintree Public School's internet connection. I agree not to participate in the transfer of materials when such transfer of material would involve the infringement of a copyright and/or a trademark. I realize that in some cases, the transfer of such materials may result in legal action against me.

I agree not to participate in the transfer of materials which may be considered treasonous or subversive via the Braintree Public Schools' internet connection.

I agree not to allow other individuals to use my account for internet activities nor will I give anyone my password.

I release the Braintree Public Schools, and all other organizations related to the Braintree Public Schools' internet connection, from any liability or damages that may result in any way from my use of the internet connection. In addition, I will accept full responsibility and liability for the results of my actions with regards to the use of internet. I release the school and related organizations from any liability relating to consequences resulting from my use of the internet.

Via the Braintree Public Schools' internet connection, all Braintree High School (BHS) students have G Suite for Education accounts in the domain braintreeschools.org. The accounts include the following resources and apps, which I agree to use responsibly and in accordance with district policy.

Google Drive: All students have access to Google Drive, from school and home, for word processing, spreadsheets and presentations, and 'cloud' storage of these documents. Of particular benefit to our high school students, this will allow access to their documents, whether created at home or at school, 24/7 via any Internet connection. No more saving on a thumb drive to transport documents, or having incompatible word processing programs between home and school.

Email: During the school year, BHS students can send or receive email from Braintree Public School staff or student addresses only. Email connections to curriculum services may apply. All email use should abide by the district's Network and Technology Responsible Use Policy, available at www.braintreeschools.org and in the Student/Parent Handbook. Braintree Public Schools maintains a copy of any sent/received email.



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Phone & Email Communication Preferences

Our school uses an automated system that can send voice calls, text messages, and emails to communicate with families. We use this system for messages about closures, delayed openings, and early releases; to alert guardians when a student is absent; and to provide updates about school and district events. In order to make sure your family receives this information how and where you want to see it, please complete our online form at the following web address:

www.braintreeschools.org/familycontact

If you do not have access to complete the online form, please specify so below.

I would like to be contacted regarding my family's communication needs.

Please use our school website as your main source of information, as our newsletters and flyers for community events will all be posted there. Electronic copies will also be emailed directly to your attention at the addresses you list on the online form (above).

If you do not have access to email and require printed copies of newsletters and flyers, please specify so below.

I would like to receive paper copies.

Student's Name: _____

Student's Grade: _____

Parent/Guardian's Name: _____

Daytime Phone Number: _____

Parent/Guardian's Signature: _____

Date: _____



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Photography/Videography Consent

Occasionally students take part in programs which are photographed or videotaped for local newspapers, school newsletters, school/district web sites, school/district social media accounts, public access programming or local news.

Please fill out the information below regarding permission for including your child in any photos or videos.

- Permission is granted to use a photo or video of my child
- Permission is NOT granted to use a photo or video of my child

If you do not respond, we will assume that permission is granted.

Student's Name: _____

Student's Grade: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Date: _____